LEADING WITH
SYSTEM.

TimeWinner
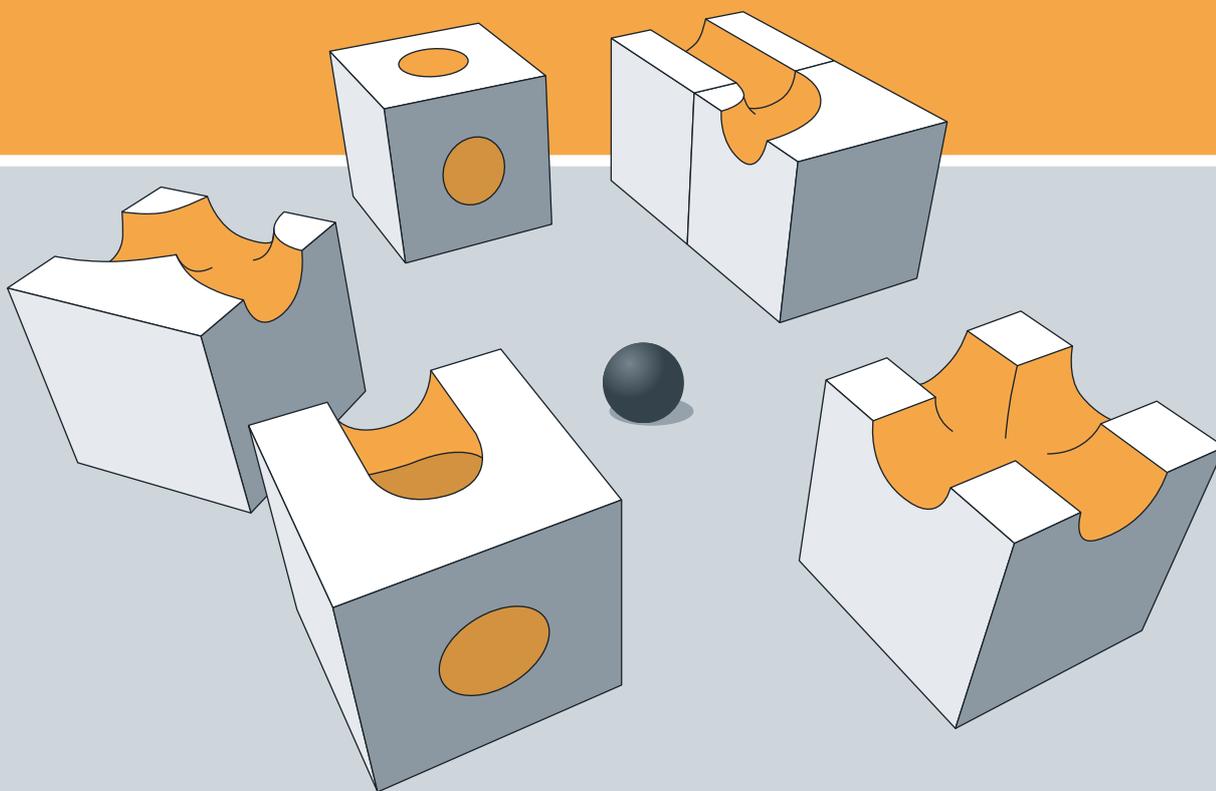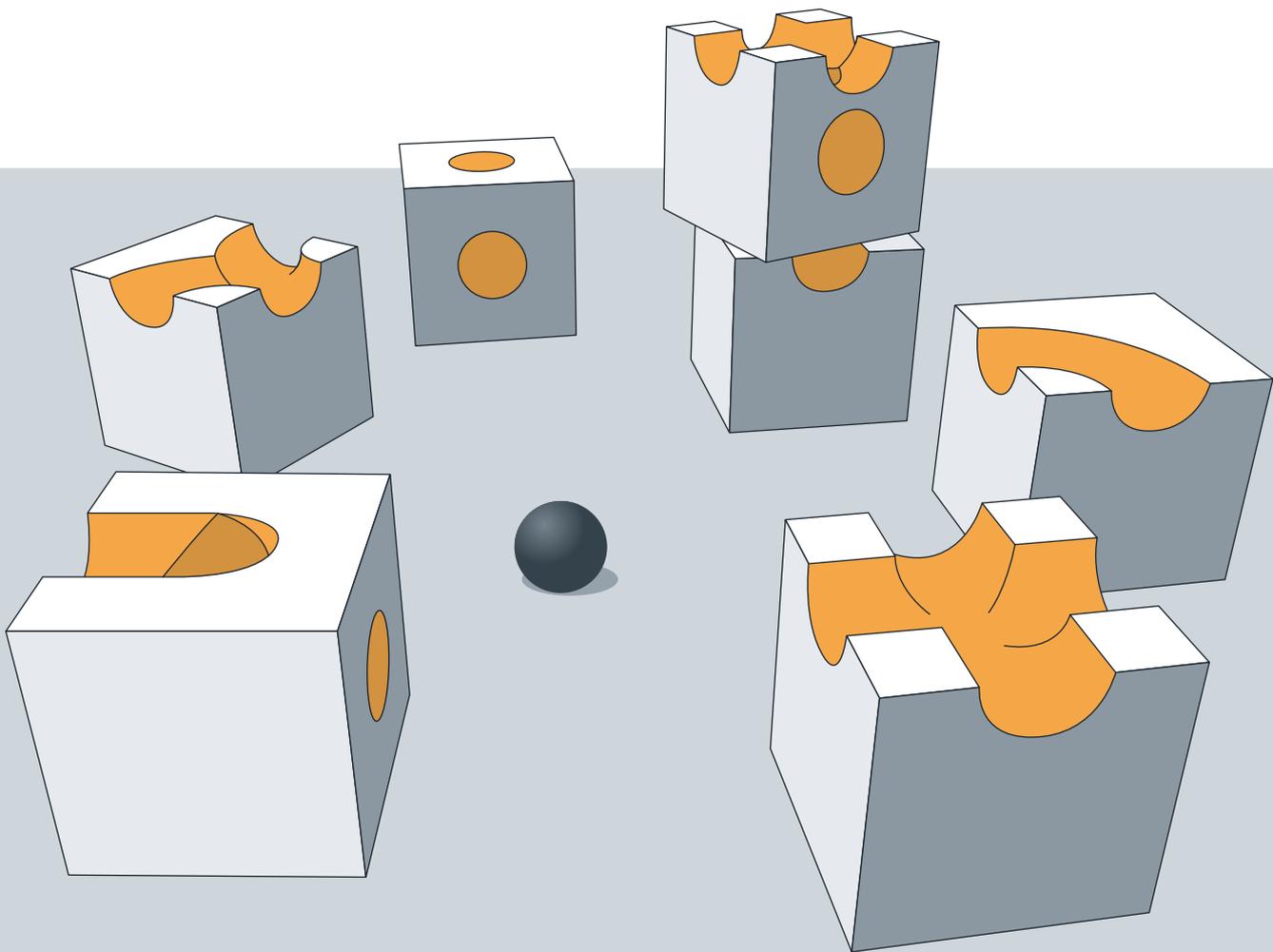
TIMEWINNER – LEADS YOU WITH SYSTEM TO YOUR DESTINATION

TimeWinner is an effective and efficient, industry-independent and web-based management tool that provides you with optimal support for the lead of an initiative, one or several projects or a project-program.

Initially, there is only a group of individual, unsystematically linked blocks

At the beginning, the different building blocks of a marble track are wildly disordered. It is usually the same at the start of a project or initiative: objectives, timelines, budget and cost limits, quality standards and other resources. Required are a competent management and a focused leadership to assemble, plan and implement the individual components to a successful project. TimeWinner supports you through a «Leading with System.»

TIMEWINNER: A SOFTWARE AND LEADERSHIP SYSTEM

TimeWinner is a software and leadership system that supports the execution of your projects, initiatives and leadership-tasks process-oriented with a web-based information and communication platform. A windows-based software client is additionally available to the online version, so that you are able to work offline at any time, e.g. on the notebook for writing the minutes of a session.

With TimeWinner you set clear priorities, monitor the progress of your project decisively, identify and assess risks, implement mitigation tasks at an early stage and make the most of the available time. TimeWinner is characterized mainly by a standardized, transparent and systematic approach to store and implement relevant management information. At the same time, the system provides you in every situation with the right and necessary data for your leadership tasks – and thus serves as a basis for your decisions.

GAIN TIME, REDUCE FRICTION, REDUCE COSTS

One of the main objectives of TimeWinner is – as the product name already suggests – is to save time! Tied, but partly untapped resources and pro-forma set buffers are detected early and can be released. At the same time, idle times can be identified and be used more wisely. All this, in order to significantly increase the efficiency of your entire project.

The direct consequence: With TimeWinner, you get your initiative or projects directly to its destination – in the allotted time, with the expected quality and within the calculated costs and budget restrictions. Validated objectives will be reached in a performance-optimized way.

FOR PROJECTS, INDIVIDUAL INITIATIVES, PROJECT-PROGRAMS AND LINE TASKS

TimeWinner is based on a long-standing, practice-based and systematic leadership methodology, which can in principle be applied to every project or initiative – regardless, whether it is a single, simple and small or very long and complex project, a taskforce-initiative, a project-program, a project-portfolio or a line task.

Whether it is a single project, project-program, project-portfolio, initiative, task forces or line task: TimeWinner supports you in any leadership task, will bring transparency to the process and always offers an optimal overview.

THE ENTIRE LEADERSHIP PROCESS REPRESENTED IN TIMEWINNER

TimeWinner offers a variety of management tools and fits seamlessly with your management processes – from the initialization phase, through the implementation phase to the systematic completion of the initiative or project.

INITIALISE	LEAD	FINALISE

FOR A PERFECT START

It is fundamental to clearly define the fundamental concepts, persons, the master plan, the milestones and objectives at the beginning of an initiative or a project. TimeWinner is a leadership management tool that is not primarily used to create resource- and time-related master plans. Rather, the master plan serves as the basis for the «Leadership with TimeWinner», no matter which project management tool you are using.

ALL INFORMATION ARE METICULOUSLY DOCUMENTED

Leading with TimeWinner is expressed in particular by the fact that you record, maintain, verify, reference and document all relevant management data meticulously in the system referenced – analogous to a ship's log book, in this case, however, with a focus on your initiatives or projects. Your «project log» finally stores all information on everything that happened during the project, and thus serves as a central source of information.

MEETING MANAGEMENT MADE EASY

Whether progress, leadership, management, steering committee or team meetings: Your leadership will be made visible within these meetings. TimeWinner helps you in regard to the meeting preparation, the definition of the agenda, the monitoring of all requests and petitions. At the same time TimeWinner simplifies and automates the inviting, guiding, and recording of a meeting session, the recording of the minutes and the pending issues, as well as the writing and mailing of the meeting minutes.

AN ABUNDANCE OF TEMPLATES, EXAMPLES AND LEADERSHIP GUIDES

In addition to supporting you with the meeting management, the TimeWinner leadership management system offers you a variety of interesting tools, through which the steering is significantly simplified. TimeWinner «thinks along»: For example, available checklists facilitate a systematic project initialization or conclusion. Ready-made templates and samples are provided for the entire reporting which, of course, can be customized to suit your requirements at any time.
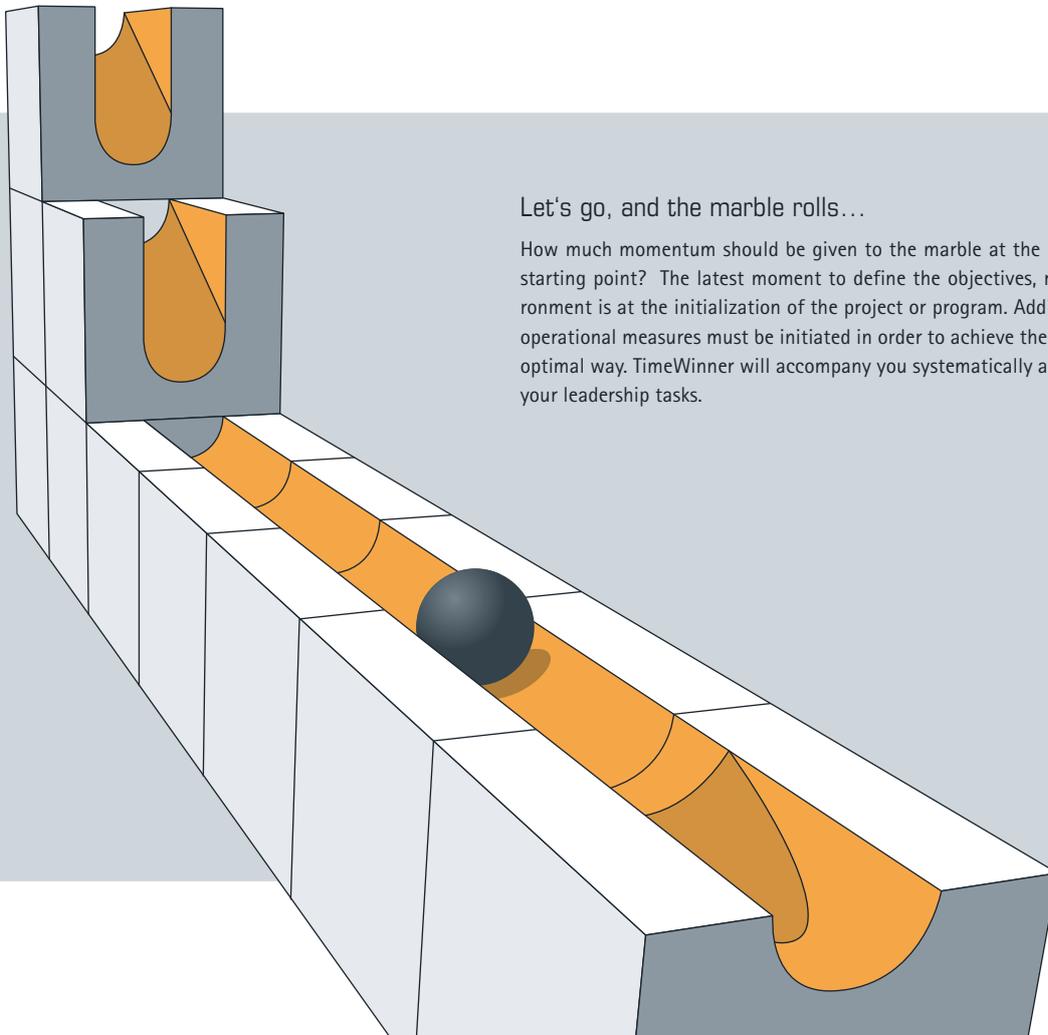
OVERVIEW WITH THE TIMEWINNER COCKPIT

The right information at the right place for the right person: The TimeWinner cockpit shows you at a glance all the main and leadership-relevant information in an aggregated and meaningfully visualized way. Within seconds you can gain an overview in terms of progress, costs, willingness to assess, mood in the team and change management – including the comparison with the previous period and the currently forecasted values.

IF YOU NEED TO KNOW IT MORE PRECISELY…

If you want to know more after the first glance, TimeWinner provides you with a variety of intelligent analysis, evaluations, reports and statistics for the preparation of your management-data. Compared to the cockpit you not only get a quick overall picture, but additionally you can accurately evaluate your plans according to a selected basis of data, generate progress reports, analyze the nature of the requests in detail and much more.

SYSTEMATIC CLOSURE OF THE LEADERSHIP INITIATIVE

«Leading with system» - that means also to close a project or program in a systematic way. TimeWinner offers you the necessary tools for this purpose. Thanks to the continuous and systematic collection of the initially defined structure, it will be easy to prepare a set of understandable and definitive project or program reports.

Let's go, and the marble rolls…

How much momentum should be given to the marble at the start? What must be the starting point? The latest moment to define the objectives, responsibilities and environment is at the initialization of the project or program. Additionally, the tactical and operational measures must be initiated in order to achieve the announced targets in an optimal way. TimeWinner will accompany you systematically and from the beginning in your leadership tasks.
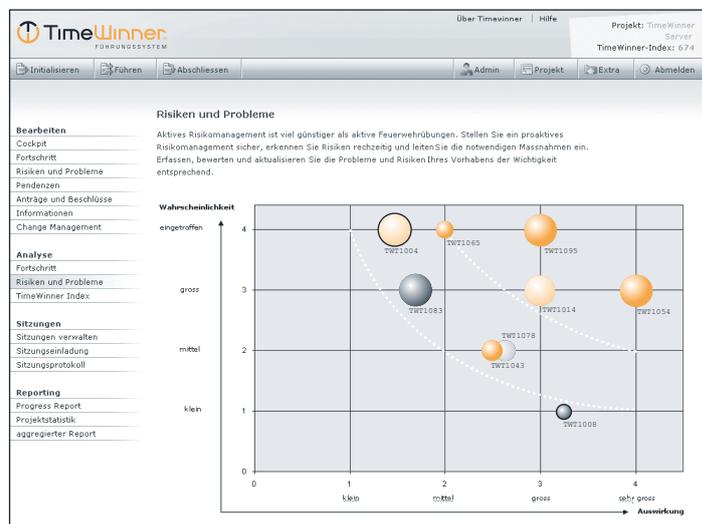
FROM RISK MANAGEMENT TO STEERING COMMITTEE MEETINGS

TimeWinner accelerates your initiatives, increases productivity, identifies risks early, enables proactive leadership, identifies critical factors and achieves transparency in complex and multilayered projects.

◼ CAPTURE ALL RELEVANT DATA AND INFORMATION

The core of the TimeWinner leadership management system is the central, permanent and systematic capture of all leadership-relevant information. With this clearly referenced data basis, TimeWinner provides you at every moment with...

- ◼ a proactive risk- and issue management
- ◼ a clearly laid out change management
- ◼ a significant progress management
- ◼ a detailed task management
- ◼ the planning, conducting and execution of management meetings
- ◼ the automatic establishment and distribution of the meeting or decision minutes
- ◼ the TimeWinner Index as measurement and benchmarking tool to maintain the leadership momentum
- ◼ a bottleneck analysis with a complete history and traceability
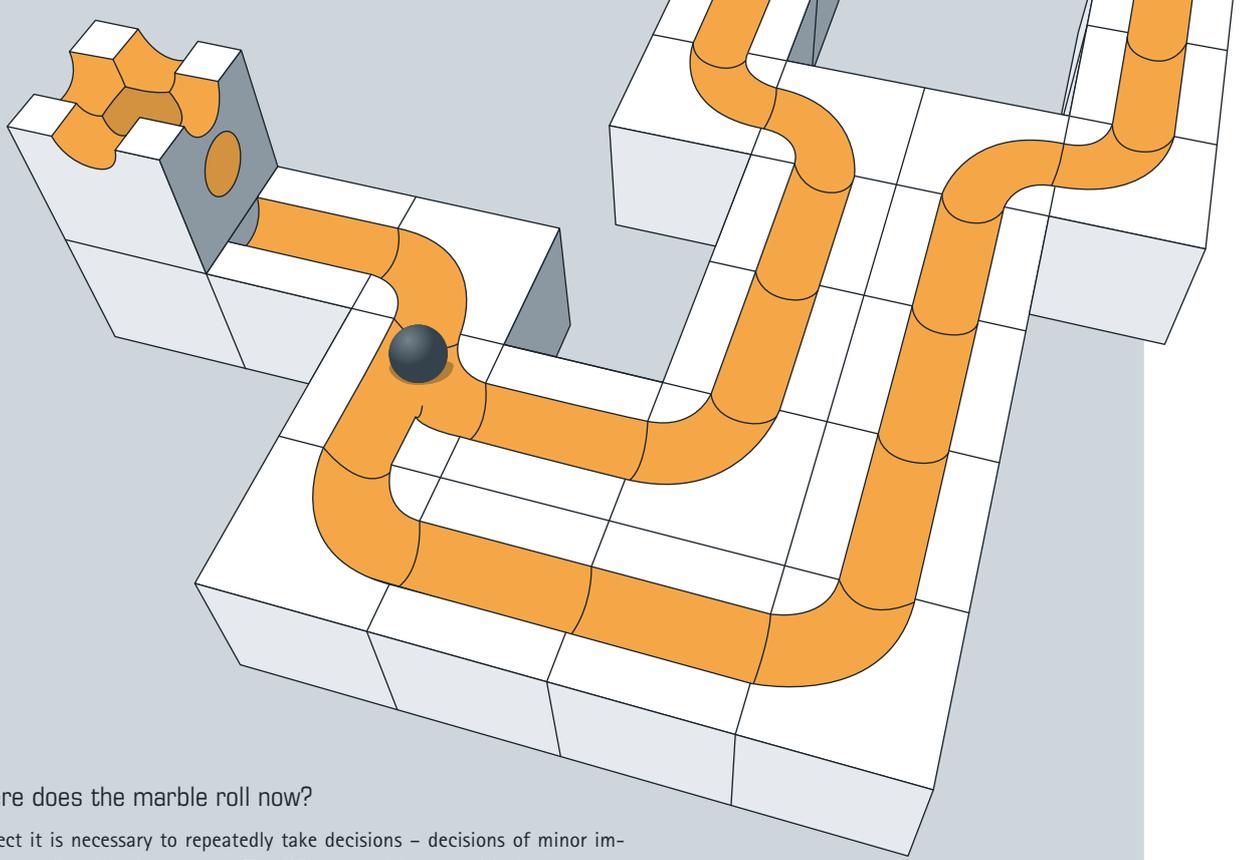- ◼ a system for effective leadership

What is the probability that a risk will occur? And how serious would be the possible implications? TimeWinner offers a proactive management of all possible events and risks at any moment.

◼ PROACTIVE RISK UND ISSUE MANAGEMENT

What are currently the biggest risks? What events could occur and what would be the consequences? TimeWinner provides you at any time at the click of a button an instant and visual overview of all risks and events that may occur or may have already occurred.

You can anticipate possible risks – individually or in accumulation – and can qualify these in regard to the possible effects on the triple constraint (combination of time, cost and quality of the project) and take proactive measures and monitor their implementation. If a risk materializes, it becomes an issue. In this case, TimeWinner offers a complete «Issues Management» – coupled with the capture and assessment of the immediate temporal and context-dependencies.

Left or right – where does the marble roll now?

In the course of a project it is necessary to repeatedly take decisions – decisions of minor importance, as well as of groundbreaking importance. TimeWinner provides you with the necessary information and decision criteria for a proactive leadership – so that you don't leave anything to chance.

■ CLEARLY LAID OUT CHANGE MANAGEMENT

When was what changed and why? What are the consequences of a change? Every amendment and every course correction can be followed directly and with a few clicks with TimeWinner, from the origin to the associated consequences and impacts.
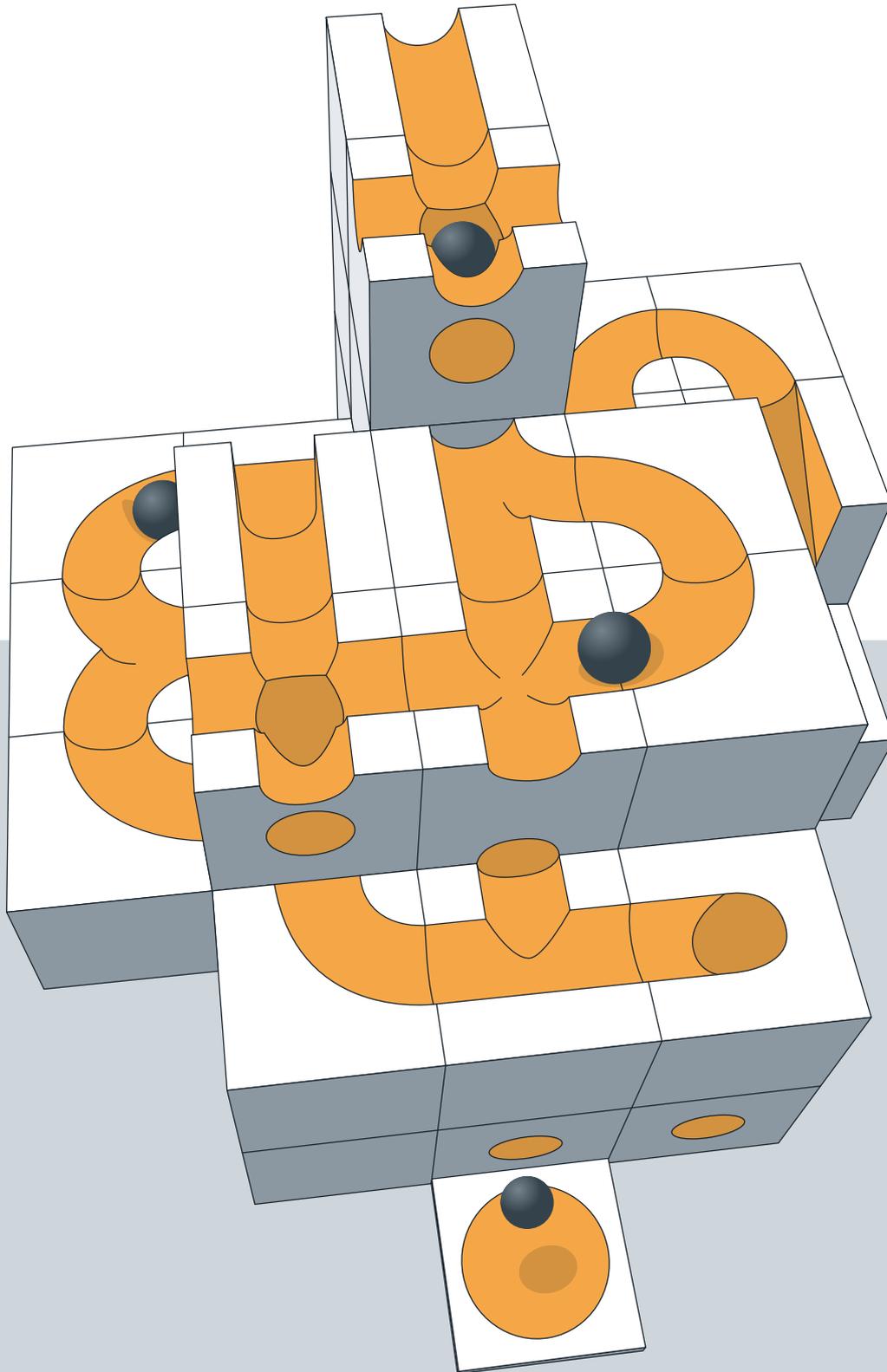
■ SIGNIFICANT PROGRESS MANAGEMENT

Are we still on track? With TimeWinner it is always possible to see the progress on your projects. With the TimeWinner cockpit, it is possible to see at a glance whether you are on schedule or with which performance you are currently implementing your project – basic information for a results-driven, proactive leadership. And if desired, you can compare your project via TimeWinner index with other corporate or similar projects.

■ DETAILED TASKS MANAGEMENT

Who needs to do what task and by when? A meeting is imminent: Which tasks are still open? Will there be any open issues resulting from these ongoing issues? And how will managers recognize in complex projects quickly the direct connection between ongoing issues and risks? Remember that TimeWinner will help you to find answers quickly with intelligent automatic functions and queries.

■ LEADERSHIP- AND PROGRESS MEETINGS

Leadership is perceived primarily in management or progress meetings – whether it is with the team, management, the steering committees and governance bodies or the business or group management. TimeWinner ideally supports you in planning, convening, conducting and implementing the management meetings, writing and distributing the minutes of meetings and the progress reports.

What is currently the construction status of the marble track?

Is the pace of the marble during the entire run optimal? Does the marble stay anywhere or even fly off the track? A simple test and these issues can be quickly clarified. However, in the context of a large, complex and multilayered project or program, these questions can only be answered if the myriad of details can be condensed into intelligent and meaningful indices, analysis, graphs and figures at any time, such as with the TimeWinner index.
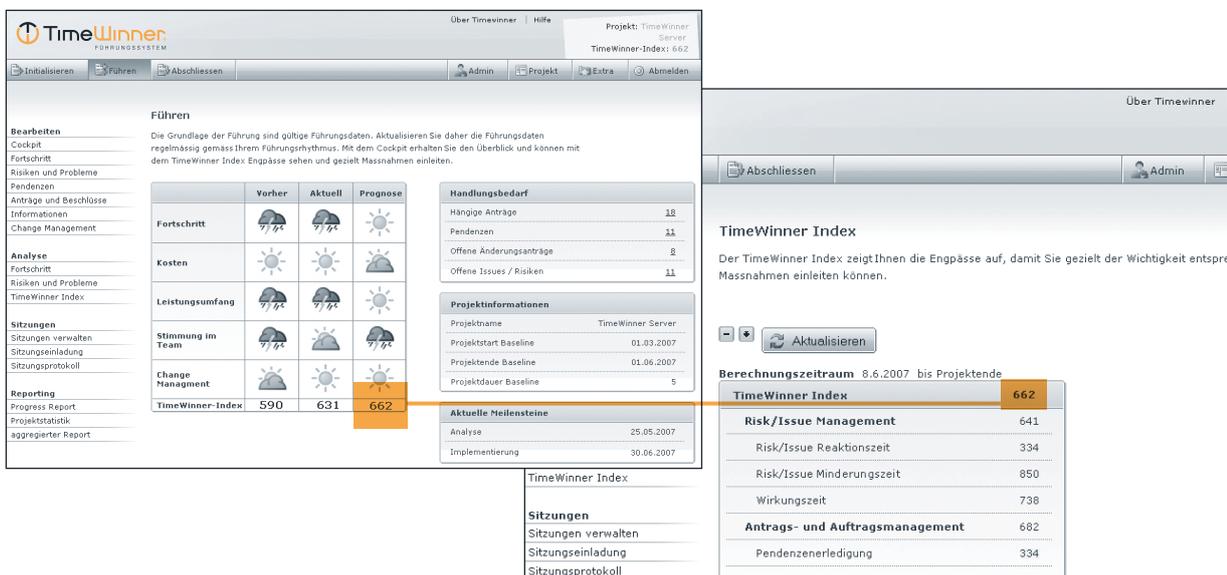
TIMEWINNER INDEX – ANALYSIS
AND OVERVIEW AT YOUR FINGERTIPS

■ **TIMEWINNER INDEX AND YOUR LEADERSHIP BECOMES MEASURABLE**

The TimeWinner Index is a leadership indicator. In this sense, the index continuously assesses the leadership effectiveness and measures the dynamics of your leadership based on all data collected in the management information system. Analogous to a sensor, the index highlights the status of a project, program or project-portfolio at any time «T». The Index analyzes, evaluates and references different criteria and project success factors and provides an answer to the following questions:

■ Are the correct priorities set during the implementation?

■ How much room for maneuver do we have?

■ How is the management of risks and critical resources handled in a focused way?

■ How tangible and timely are decisions executed?

■ How efficient and effective are the actions implemented?

The overall index is calculated, based on the individual project criteria, either for one or several projects, or a management initiative. Not least is the TimeWinner index suited for a direct comparison of different projects and plans, which in turn allow interesting conclusions about the performance and implementation efficiency, and additionally project, company and industry-specific benchmarks.

■ **QUICK IDENTIFICATION OF BOTTLENECKS AND PINPOINT ACTIONS**

An index shows a low value? Where exactly could be the problem? Normally, that is not an easy task in complex projects. Thanks to intelligent drill-down capabilities of TimeWinner, it is however possible to quickly and accurately assess where the bottlenecks and causes of the «below average» index are. The result: The manager can take early action, act adequately and purposefully.
If there is on the contrary an «above average» index, it is possible to see exactly, how this excellent performance has been achieved. Important findings, which can be included in other projects and initiatives in the future and contribute to improved management efficiency.

IN SUMMARY:
7 TIMEWINNER HIGHLIGHTS

TimeWinner implies for you: Increase the performance and quality, gain time for a better, faster and more secure accomplishment of your corporate-, project-, program- or initiative-goals.
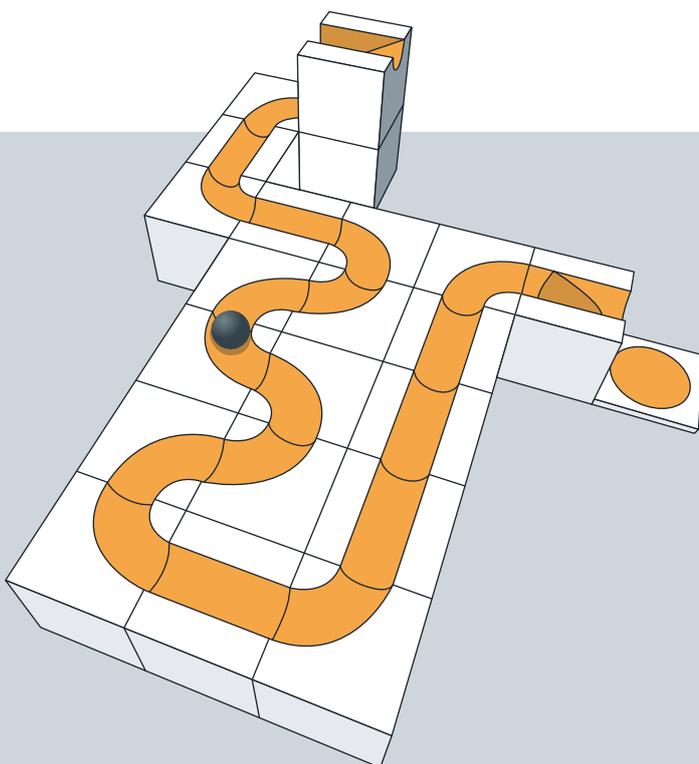
■ IT HAS TO BE EASY…

TimeWinner sees itself as an integral leadership system, which is used by all parties, namely the clients, the steering committee, the project management – and thus needs to support clearly very different needs and interests. Accordingly, TimeWinner was developed from the start with the maxim «as simple as possible» with an optimal and practical usability. See for yourself!

■ WITH A HIGH DEGREE OF TRANSPARENCY

Transparency of all activities and events arranged in time and accountability: Due to the standardization with TimeWinner, you also automatically increase the transparency in your project management – to the benefit of stakeholders and managers. In case an important person of a project or initiative drops out, the following person can, thanks to Time Winner, quickly and completely be brought up to speed.

■ A COMPREHENSIBLE LEADERSHIP PROCESS, STEP BY STEP

Thanks to TimeWinner, not only all the events, actions, changes, open issues and decisions are documented, but additionally all relevant leadership issues and metrics can be traced step by step up to their sources. A low index number indicates a non targeted development: With a few clicks, you can trace the course of events and get precisely and immediately all the necessary information in order to initiate the appropriate measures.

Too slow or even a collision?

Does the marble have enough momentum in order to overcome the long stretch of sinuous line…

■ PROVEN LEADERSHIP METHODOLOGY AND LEADING EDGE ENGINEERING

The TimeWinner leadership system is based on the «Theory of Constraints» by Dr. Goldratt, as well as an over many years developed and applied practical methodology of the consulting company «Project Competence AG.» Many well-known Swiss companies already steer their projects and initiatives with TimeWinner. TimeWinner therefore joins proven leadership expertise with the most advanced programming, communications and Internet technologies.
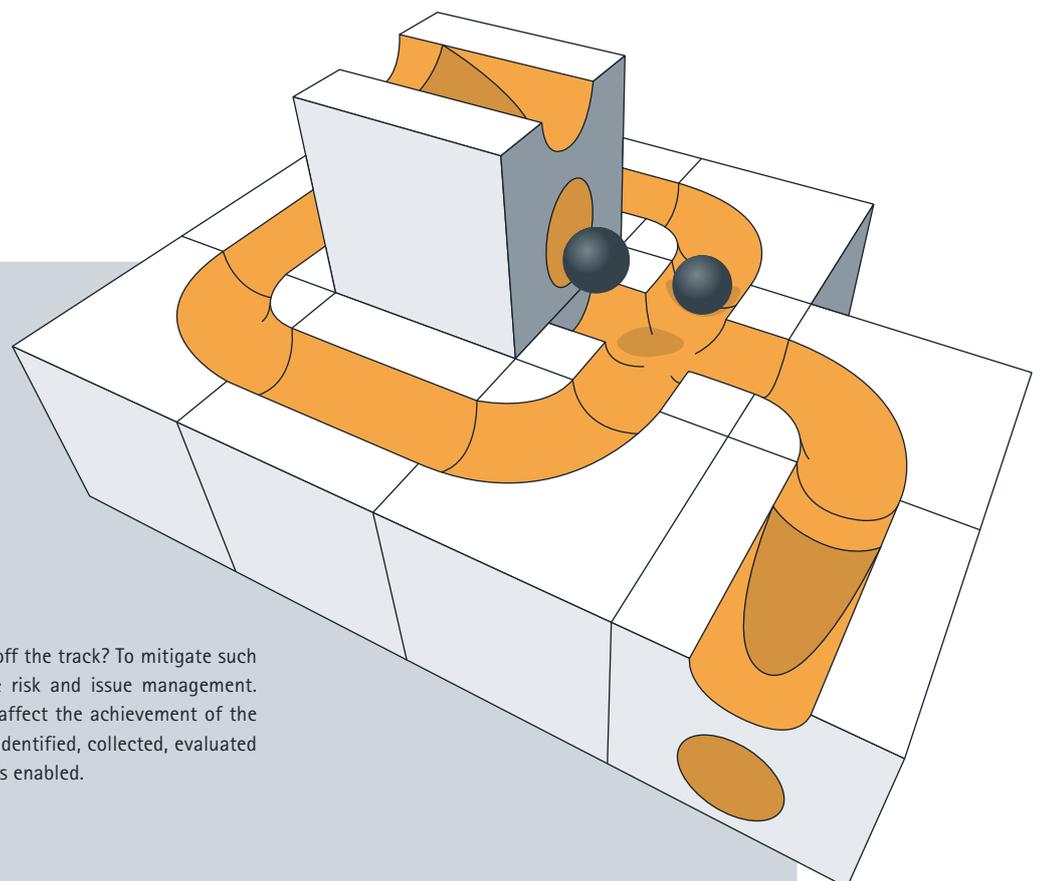
■ SCALABLE FOR EVERY OPERATIONAL PURPOSE

In management meetings you will be happy to work offline; for the project-specific data synchronization, you use the online platform of TimeWinner. The management and leadership responsible view the index ideally via the TimeWinner online platform. Regardless of your personal preferences and the company-specific conditions: The TimeWinner leadership system is scalable and integrates seamlessly into your IT environment.

■ DIRECT COLLABORATION WITH THE PROJECT MANAGEMENT SOFTWARE
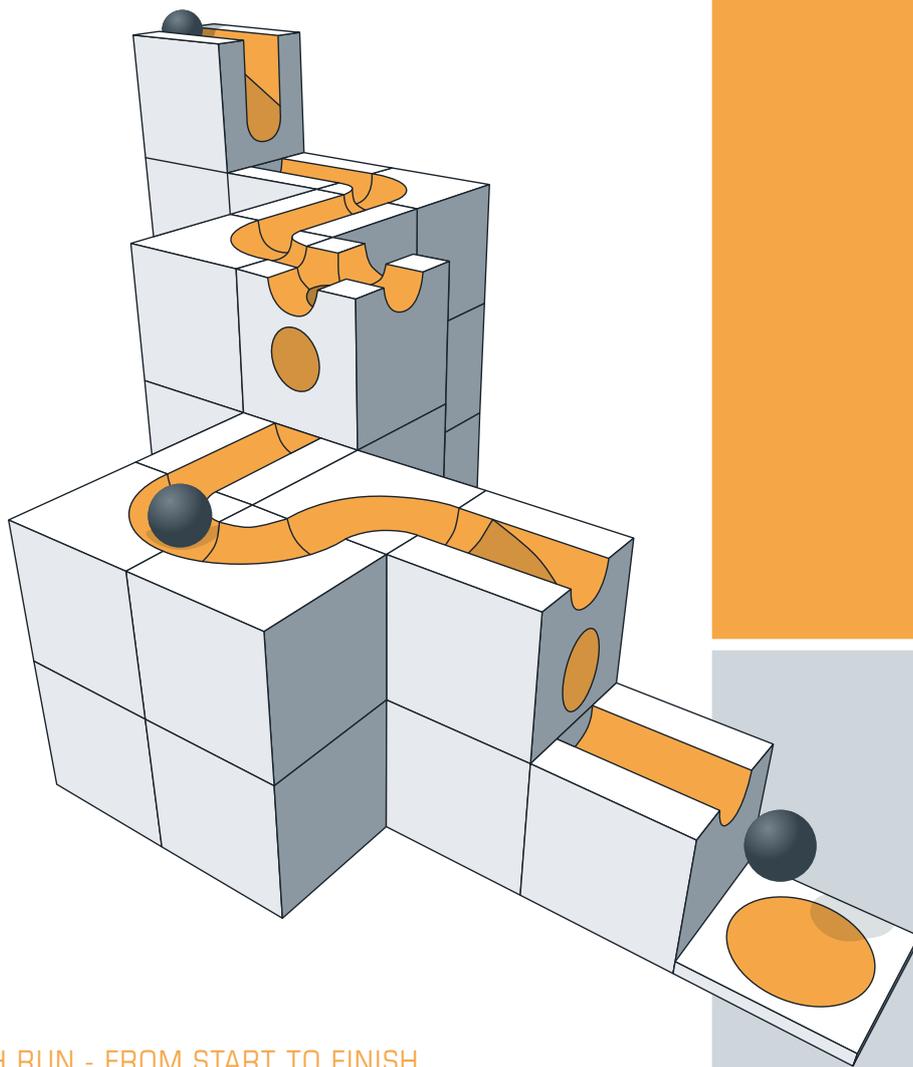
TimeWinner supports your leadership. As such, TimeWinner differentiates itself on one hand in function and operational use clearly from software solutions for project management, on the other hand Time-Winner ideally extends the project management aspect of the proactive and effective leadership and can import data or the master plans directly from all standard project management tools.

■ ASSOCIATED SERVICES AND ADDITIONAL TRAINING

We offer comprehensive and individual Software and customer service around the TimeWinner leadership system. You want to know TimeWinner in detail and learn to use it effectively? Visit our software training! Suddenly appearing problems to be solved? Our hotline offers you a guaranteed quick and competent assistance. Some smaller comprehension questions about the product? Take advantage of the detailed and context-sensitive software documentation.

...or will the two marbles collide and fly off the track? To mitigate such threats, TimeWinner enables a proactive risk and issue management. Risks and unforeseen events which may affect the achievement of the project goals and deadlines can be early identified, collected, evaluated and documented – a proactive approach is enabled.

FOR A SMOOTH RUN - FROM START TO FINISH

With a good push, the marble eventually runs without interruption from start to finish. «Leading with TimeWinner» behaves in an analogous way: Thanks to the standardized, transparent and systematic approach you can lead proactively and improve your implementation efficiency and performance, reduce costs and your project or initiatives «run smoothly» to the goal.

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